

**MINUTES of a MEETING of BRINGTON and MOLESWORTH PARISH COUNCIL
held on 13th April, 2018 in St. LEONARDS HALL, BRINGTON following ANNUAL PARISH
MEETING at 7:15pm.**

Present: Cllrs. Vanessa Littleboy (Chair), Paul Naples (Vice Chair/RFO), Jan Pennell, Geoff Burn.

Temporary Clerk/Notetaker - Cllr. Littleboy

Parishioners: Wendy Rule

Parishioners Open Meeting:

There were none.

18/20 Apologies for Absence or Non-Attendance:

There were none. Cllrs. did note with some concern that none of the 4 parishioners who had put themselves forward for nomination as new councillors were present.

18/21 Declarations of Pecuniary Interest:

There were none.

18/22 Reports from District and/or County Councillors:

Cllr. Ian Gardener had attended the APM and given a thorough update in his report.

18/23 Approval of the Minutes of the meeting held 24th January, 2018.

These were then confirmed as a true record and signed by Cllr. P. Naples.

18/24 Matters Arising:

The flooding and blockage to drain at the top of Church Lane, Brington seems to have been resolved at the moment.

18/25 Correspondence:

All emailed correspondence had been circulated.

It was noted that a Formal Notice of Submission of the Local Plan to 2036 was available to view and comment on between the following dates : 09/04/18 12:00 and 31/03/20 12:00.

18/26 Planning and Tree Works Applications:

- 17/02704/FUL – Ba'a Komi, Church Lane, Brington
Proposal: Erection of two detached bungalows.

Councillors had viewed plans, visited the site and discussed their observations. A response had been agreed and already submitted due to the deadline date for comments falling before this meeting.

The Parish Council recommended refusal of this application for the following reasons:

1. The proposed build is far too large for the plot size. There would be very little outdoor amenity space for the anticipated number of occupants seeking homes of this size.
2. The design and visual appearance is not in keeping with other properties within the village.
3. The access to the site, although presumably permissible, is of a safety concern. This section of High Street is used regularly throughout the week by parents etc. dropping off/collecting children from the nearby school. It is encouraged that they park along this section of High Street to alleviate congestion and ensure more safety nearer the school entrance.
4. We are not against development of this site and would find the proposal of one single smaller dwelling, with a design more in keeping with other properties nearby, far more acceptable.

*A letter from occupants of a neighbouring property was delivered to the council but was too late to be referenced. However this did not affect the final recommendation submitted.

- 18/00208/HHFUL – 10 Church Lane, Brington

Proposal: Single storey side and rear extension, porch to front elevation.

Councillors had viewed plans and discussed their observations. A response had been agreed and already submitted due to the deadline date for comments falling before this meeting.

The Parish Council noted no observations against this proposal.

- 18/00462/S73 – Land South of The Gables, High Street, Brington
Variation of conditions 2,3,5,6 and 9 on Application Reference Number: 17/01209/FUL:
Condition 2 – Minor amendments to approved drawings including erection of gates (ref: condition 9 also).
Condition 3 – To be removed as materials schedule is provided within this application.
Condition 5 – To be removed as Arboricultural Method Statement and Tree protection Plan are provided within this application.
Condition 6 – To be removed as services plan showing that no services run through Root Protection area is provided within this application.
Condition 9 – See above in relation to proposed gates.

Councillors had viewed plans, visited the site and discussed their observations.

Consultation with potential affected neighbours had been conducted. A response had been agreed and already submitted due to the deadline date for comments falling before this meeting.

The Parish Council supported these amendments to the original approved planning application as no observations had been noted or comments received to recommend refusal.

As this response had been submitted prior to the meeting and no further discussion was required it was not necessary for Mrs. Wendy Rule to leave the meeting during this item.

18/27 Millennium Green:

Pond Area Decking – The Council had received a quotation from HJ Horticulture Ltd. of £2,279.60 for works on closing off the present decking area and building a new safer viewing area to the Millennium pond. Although awaiting a final quotation from another company it was agreed that the much higher original quotation received from them would not compare to the one in hand and so it was unanimously agreed that funds held in reserve could be used and to instruct HJ Horticulture that their quotation had been accepted. It would also be requested that works would be started as soon as possible bearing in mind the upcoming better weather would encourage more people using the green and their safety was paramount.

Action: V. Littleboy.

18/28 MUGA:

Mr. Polson had submitted, along with the annual report, a plea for voluntary donations towards the maintenance of the MUGA that suggested that the account details were included. Cllr. Littleboy expressed concern that this information should not be displayed publicly and that the notice should be amended to give email contacts to use by those wishing to donate in order to obtain the necessary information. This was unanimously agreed.

Action: V. Littleboy.

18/29 Highways and Maintenance:

Cllr. Pennell noted that the number of potholes in the parish that had appeared since the bad weather needed to be dealt with especially with a view to potential damage while driving and ensuing insurance claims. It was agreed that a complaint should be lodged onto the CCC website.

Action: Cllr. Pennell

18/30 Footpaths:

There had been no recent issues brought to the attention of the councillors.

18/31 Brook in Molesworth and Flood Risk:

It was decided that receipt of any further updates would be reported but that the Parish Council had done all they could to resolve the issue and should now remove this item from the agenda.

18/32 Parish Development:

Use of CIL and Funding offered by Campbell Buchanan.

A letter had been received from St. Leonards Hall/Pre-School outlining their disappointment at not being able to see through their proposal to provide a separate meeting room. It was hoped that some of the funds could be used on the existing building to replace fixtures and fittings which would benefit all who used it.

Councillors agreed that this was not how the funds were agreed to be used when allocated and that public support would unlikely be forthcoming.

A letter from Mr. Eggleston, Church Warden to Brington All Saints was presented at the meeting. It was to request that the Parish Council reconsidered the use of the funds to be given to the Church to provide a community meeting area by removal of pews and building a kitchen and toilet facility.

However, aside from the knowledge that there was a legal constriction, which was being disputed without quoting the source of the advice, the content of the letter contained many inaccuracies pertaining to the council decision and agreement made between Campbell Buchanan. Attached were signatures of some parishioners who had been canvassed on the doorstep for support but it was deemed these were null and void due to being obtained on misleading information. It was considered an acceptable initial way for canvassers to gauge support from those they chose to speak to but was not an acceptable way to show the true reflection of community opinion, which should be done via an independent, unbiased and anonymous survey.

Councillors were therefore unable to discuss this request properly or motion any follow up discussion. A letter to this effect would be sent to Mr. Eggleston in reply.

Action: V. Littleboy

18/33 Finance:

- i) Bank Reconciliation for period ending 31st March, 2018 had been circulated and agreed.
- ii) Approval of payments to be made – proposed by Cllr. Pennell and seconded by Cllr. Burn as follows:
 - £241.20 - HJ Horticulture Ltd. Hedge maintenance on Millennium Green

Cllr. Naples had received the insurance renewal notice and invoice after the agenda had been drawn up and it was agreed that it should be added to the next meeting agenda as there was a long enough window of time for it to be dealt with by the new councillors. Although it was noted that this and possibly some other payments with a close deadline would need to be approved at the next meeting. The 2 current signatories would no longer be serving councillors and the new council would not have replacement signatories approved. Cheques to cover these would be signed and dated by Cllrs. Littleboy and Naples before 4th May to be approved at the 16th May meeting to avoid problems.

It was noted that an internal auditor would need to be appointed in the very near future. Mrs. Wendy Rule, a Chartered Accountant, expressed her willingness to be considered. It was agreed that the new council should be responsible for making any decision.

Cllr. Littleboy requested that an external hard drive was purchased for the Parish Council to conform with the requirements of electronic storage of documents and data as outlined in the relevant policies. Up to now Cllr. Littleboy had assigned her own personal device to use for this storage. Cllr. Littleboy found a source for a suitable and recommended external hard drive priced at £57.07 and it was unanimously agreed she should go ahead with the purchase.

18/34 Clerk Vacancy:

New councillors would need to continue advertising.

18/35 Website, Grapevine and Publicity:

Cllr. Littleboy noted that the website was being updated regularly and the Brington & Molesworth

Grapevine continued to be a useful communication platform.

18/36 Any Other Business and items for Information only:

Cllr. Littleboy stated she would draft minutes of the meetings just held and prepare the Agenda for the Annual Parish Council Meeting on 16th May. However with the absence of the other 4 new councillors and only Cllr. Pennell present, having already made apologies for non-attendance at the next meeting, it was uncertain how these minutes could be approved at the following meeting. Cllr. Littleboy would seek advice on procedure.

18/37 Date of Next Meeting (Annual Parish Council Meeting) : Wednesday 16th May, 2018. 7:15pm in Molesworth Village Hall.

There being no other business the meeting closed at 9.24pm

Vanessa Littleboy. These minutes are considered draft until approved at the next Parish Council meeting.