

**MINUTES of a MEETING of BRINGTON and MOLESWORTH PARISH COUNCIL
held on 18th May, 2017 in MOLESWORTH VILLAGE HALL at 7.00pm.**

Present: Cllrs. Vanessa Littleboy (Chair), Paul Naples (Vice Chair/RFO), Rupinder Innes.

Parishioners: Mrs. Sarah Scott.

Meeting chaired by Cllr. Naples. Temporary Clerk/Notetaker - Cllr. Littleboy

17/60 Election of Chairman

Cllr. Vanessa Littleboy was proposed by Cllr. R. Innes and seconded by Cllr. P. Naples and it was agreed. Cllr. Littleboy signed the Declaration of Acceptance of Office.

17/61 Election of Vice Chairman

Cllr. Paul Naples was proposed by Cllr. V. Littleboy and seconded by Cllr. R. Innes and it was agreed. Cllr. Naples signed the Declaration of Acceptance of Office.

Parishioners Open Meeting:

Mrs. Sarah Scott came to put forward a proposal for St. Leonards Hall to be considered for funding available in order for it to be made into a more community user friendly facility. This has been fully supported by the St. Leonards Hall Committee. The history of St. Leonards Hall was outlined and as one of its designated uses is to be a community building as well as a Pre School it was felt that with some alteration and making the loft area accessible it would make a very suitable facility as a village hall. Mrs. Scott highlighted the many benefits of this proposal and provided a list of suggested alterations that would be enabled with funding.

Councillors asked some questions relating to administration and general legalities and logistics of it being used for dual purpose.

It was agreed that the proposal would be considered along with any others submitted by the end of August 2017.

Mrs. Scott left the meeting.

17/62 Apologies for Absence or Non-Attendance:

Cllr. Ian Gardener.

17/63 Declarations of Pecuniary Interest:

There were none.

17/64 Reports from District and/or County Councillors:

There were none.

17/65 Approval of the Minutes of meeting held 6th April, 2017.

These were then confirmed as a true record and signed by Cllr. P. Naples.

17/66 Matters Arising:

- i) Millennium Green Donation – Cllr. Naples queried whether he had in fact received the £20 from Simon Foulds as this was noted as not showing in accounts. He would check.
Action: Cllr. Naples
- ii) Footpaths – Cllr. Naples had not been able to follow up on issues regarding FP#32 but intending to do so as soon as possible.
Action: Cllr. Naples
- iii) Finance 17/55 iv. - Cllr. Naples had contacted Mr. M. Williamson but had never received any response so had subsequently contacted Mr. G. Burn asking if he would act as internal auditor.

17/67 Correspondence:

All emailed correspondence had been circulated.

MUGA hedge – Mr. P. Polson had written to ask if it would be possible to have the hedge next to the tennis court trimmed as fallen leaves made a mess on the court area. It was discussed and agreed that this would be included in the quotation request for maintenance of the Millennium Green hedges next time.

17/68 Planning and Tree Works Applications:

17/00703/HHFUL Proposal: Erection of porch to front of house.

Location: 4 Pickering, Church Road, Molesworth

The application had been discussed and responded with recommending approval by the deadline date 3rd May.

17/69 Millennium Green:

Dog Fouling - Cllr. Littleboy had been made aware of complaints about dog fouling. Both Cllrs. Littleboy and Naples had visited the Green and although not apparent it was decided to remind users to clean up any fouling made by their dogs.

Action: V. Littleboy

Pond Area Decking – Notice had been received about a large hole in the decking where the wood had rotted. Cllr. Littleboy had immediately placed a warning sign up to alert everyone not to walk on the decking although it seemed that this had been unofficially removed and so Cllr. Naples would place another in the hope that people would show consideration for others safety.

Action: Cllrs. Innes & Littleboy.

17/70 MUGA:

No noted concerns to report other than request dealt with in Correspondence.

17/71 Highways and Maintenance:

Adoption of Telephone Kiosks – Cllr. Littleboy had received the contracts to formally adopt the kiosks. Cllr. Naples to complete and mail with approved payment.

Action: Cllr. Naples

17/72 Footpaths:

No further issues to report.

17/73 Brook in Molesworth and Flood Risk:

No further updates had been received.

17/74 CIL, Parish Plan, Neighbourhood Plan:

Cllr. Innes reported that the meeting scheduled for 29th April had not had enough attendees to enable a working party to be formed. As the meeting date fell on a Saturday over a holiday period it was decided to re-schedule another meeting for Thursday 25th May at 7.30 pm with request for confirmation of intention to attend to be submitted to Cllr. Innes by 19th May.

Those that did attend discussed the viability of each option and considered that it was probably the daunting task of researching the statistics to be able to make a final decision that people were shying away from. Cllr. Littleboy was asked to do some of this research to try and encourage the process along.

Action: Cllrs. Innes & Littleboy.

17/75 Risk Assessment Register:

It was agreed that this should be an agenda item next meeting.

Action: All Cllrs.

17/76 Finance:

- i) Bank Reconciliation for period ending 30th April, 2017 was circulated and agreed.
- ii) Approval of payments to be made – proposed by Cllr. Innes and seconded by Cllr. Littleboy as follows:
 - £2.00 - BT – Adoption of kiosks. Chq. 748
 - £358.71 - Zurich Insurance 3 yr plan. Chq. 749
- iii) Mr. Geoff Burn had agreed to act as internal auditor.
- iv) An extraordinary meeting was agreed for 5th June to approve accounts for annual audit submission. Cllr. Naples to book St. Leonards Hall.
- v) Cllr. Littleboy handed over £20 cash donation for use of Millennium Green as car parking.

17/77 Brington Development Proposal Survey:

Cllr. Naples carried out the immense task of collating and analysing the returned survey questionnaires. The results were sent to Mr. G. Brown and published on the Parish Council website and Noticeboards.

17/78 Clerk Vacancy:

Further advertising to be done and to be revised to include RFO duties. It was agreed that a leaflet drop advertising Clerk vacancy and vacancies for 2 Councillors should be done.

Action: V. Littleboy

17/79 Website, Grapevine and Publicity:

Cllr. Littleboy noted that the website was being updated regularly.

Cllr. Innes to submit information to Village Matters regarding the meeting for the Discussion and Steering Group, the warning of not walking on the pond decking and a reminder of information about joining the Brington & Molesworth Grapevine Group on Facebook.

Action: Cllr. Innes

17/80 Any other Business and items for Information only:

Cllr. Littleboy was duty bound to remind Councillors of their obligation to attend meetings and that the summons was not an invitation but an agreed part of a Councillors commitment. Whilst it was appreciated that non attendance was sometimes unavoidable these should be in extreme cases only and measures should be taken to keep the meeting date and time clear especially when the dates were set well in advance.

17/81 Date of Next Meeting: Thursday 13th July, 2017. 6.45pm in Molesworth Village Hall – date change to proposed June 29th due to holiday. To be confirmed.

There being no other business the meeting closed at 8:51pm

Vanessa Littleboy. These minutes are considered draft until approved at the next Parish Council meeting.