

**MINUTES of a MEETING of BRINGTON and MOLESWORTH PARISH COUNCIL
held on 27th October, 2016 in BRINGTON SCHOOL at 6.45pm.**

Present: Cllrs. Vanessa Littleboy (Chair), Paul Naples (Vice Chair), Rupinder Innes, Simon Foulds, Chirria Hutchison
Meeting chaired by Cllr. Naples. Temporary Clerk/Notetaker - Cllr. Littleboy

Parishioners Open Meeting:

There were none.

16/82 Apologies for Absence or Non-Attendance:

There were none.

16/83 Declarations of Pecuniary Interest:

There were none.

16/84 Co-option of Cllr. Chirria Hutchison.

Following a question session with interested candidates and discussion between Cllrs. on 15th September it was decided unanimously to invite Chirria Hutchison to fill our vacancy. Code of Conduct was sent to her. Declaration of Acceptance of Office and Register of Members Interest forms were completed and signed. Vice Chairman P. Naples welcomed Cllr. Hutchison to our Council.

16/85 Reports from District and/or County Councillors:

There were none.

16/86 Approval of the Minutes of meeting held 15th September, 2016.

These were confirmed as a true record and signed by Vice Chairman P. Naples.

16/87 Matters Arising:

- i) Millennium Green Fence/Gate - Cllr. Foulds remarked that the gate had been removed again and he would now deal with it.
Action: Cllr. Foulds.
HDC Free Trees - Although recognised as a worthy gesture Cllrs. decided that no application would be made this year due to there not being suitable locations for planting.

16/88 Correspondence:

All emailed correspondence had been circulated.

- i) Use of Funds Proposal - Naomi Michael submitted a proposal for using available funds to help towards providing a stand alone swimming pool and building on the school site. This could be used as a meeting/events venue by residents and hired out to surrounding local schools. Cllrs. discussed the proposal and made the following observations:
The terms in which the funds can be used would not allow any contribution towards the school or its grounds as these are County Council owned and as such create potential legal problems.
The limitations and restrictive times of use would not be acceptable to the community.
Access and use while children are on school premises would not be allowed for security reasons.
Potential problems with keyholders, maintenance and repair issues as the building would be seen as a school asset and not a community one.
A reply outlining these along with thanks for taking time and effort submitting the proposal to be sent.
Action: V. Littleboy
- ii) Potential Development High St. Brington - Invitation to Chair and Clerk to meet with DLP to discuss. More information had been requested and received and a meeting is to be set up.
Action: V. Littleboy
- iii) Travellers - Concerns were received by most Cllrs. from several residents about the clearance work being carried out on the piece of land at the junction of Brington Road and

Thrapston Road near to Brington Gorse and the Old Police Houses. Although this land lies at the northernmost point within Catworth Parish it is more clearly seen by Brington residents.

Cllr. Foulds investigated and found the land had been recently acquired by people living in Houghton Conquest who are travellers. With concerns about possible intentions of settlement on the site Cllr. Foulds contacted HDC and the police to action a Stop Notice. Representatives from HDC placed notices on the gate leading into the site which were very quickly taken down and left littering the verges. An enforcement Officer was allocated and has regularly given updates to Cllr. Foulds. It has since been noted that the land has been placed back onto the market for sale and that the current owners have indicated they have no intention of using it for residential purposes. Council to monitor and report back any further information and developments.

Action: Cllr. Foulds.

- iv) Planning Application 16/02253FUL - received too late for inclusion on Agenda notice but moved to be discussed under next item.

16/89 Planning and Tree Works Applications:

- i) 16/01985/HHFUL Proposal: Erection of a wooden garage building in the garden of 'Chequers', Molesworth to house 2 cars.

Following discussion it was agreed to submit the following response:

With historic and current issues being regularly reported by the applicant to the Parish Council and Cambridgeshire County Council concerning drainage, flooding and dealing with excess water run off from the land behind this property and the flow along the Public Footpath alongside, we have concerns about how this new construction may affect the situation.

In order to be able to make any recommendation for approval or refusal we need to be better informed about the measures being taken to ensure the noted issues regarding flood risk are being given highest consideration at every stage of the build, from preparation of site, throughout construction and once the structure is completed.

Action: V. Littleboy

- ii) 16/02253FUL Proposal: Erection of 3 detached dwellings with carports and the formation of a new access. Land at Harrowden, High St. Brington.

Cllrs. discussed the current approved application and the new proposal. It was agreed to submit the following response:

With current approved planning application for 2 substantial properties and new access we are unable to find reasons to now recommend refusal. However, we also feel that the following observations prevent us from recommending approval:

The proposal of putting 3 large properties into the same space appears overcrowded as there is very little space between them. It starts to resemble a look of terraced properties rather than individual detached dwellings more suited to village aesthetics.

With recognised need for affordable housing in our Parish we would suggest that the third property be smaller scale and offered as such, and so 3 dwellings (one affordable status) with one access off High Street, a central driveway to each but in a definite spread out layout over the whole site would be far more acceptable.

Action: V. Littleboy

16/90 Millennium Green:

- i) Quotation for maintenance of hedges and pond area - Cllr. Foulds received a quotation from HJ Horticultural Services of £198 + vat for hedge work and £98 + vat for pond work. It was unanimously agreed to accept that quotation and to inform Mr. Hodgson to go ahead.

Action: V. Littleboy.

- ii) Signage by pond - It was noted that for health and safety reasons a warning sign should be situated by the pond especially as maintenance work was being carried out to encourage people to enjoy the feature.

Action: Cllr. Foulds.

- iii) Charity Bank Account - Cllr. Naples had spent some time trying to set this up but HSBC requested further documentation of the Trust, current Trustees and proof of ownership. Suggestions for Cllr. Naples to also look into services provided by other banks was agreed.

Action: V. Littleboy & Cllr. Naples

- iv) Fireworks/Bonfire Night - No-one had come forward to the Parish Council or Millennium Green Trustees to have an organised event approved. Therefore no insurance provision had been sought. It was decided that once again a disclaimer notice should be placed on the gates.
Action: V. Littleboy

16/91 MUGA:

The Committee had requested a breakdown of their need to contribute £300 annually to the Parish Council. Cllr. Naples had looked into this and assessed that the MUGA assets required the majority insurance cover for replacement of fixtures, and has the highest potential risk of injury and therefore accounted for the greatest percentage of liability cover on the insurance policy. The MUGA also needs to contribute towards the annual internal and external audit. The figure suggested was not deemed overall to be disproportionate.
Action: V. Littleboy & Cllr. Naples

16/92 Highways and Maintenance:

- i) Pavement - Comments received from Brington residents regarding inaccessibility along the pavement on High Street. This will be logged on Cambs County Council services website.
Action: Cllr. Naples.
- ii) Adoption of Telephone kiosks - Cllr. Littleboy had downloaded the guidance from BT and it was decided to look into the liabilities for discussion at next meeting.
Action: Cllr. Hutchison
- iii) Speed signs - Consideration to request the relocation of the 30mph speed signs was discussed as the one on northern end of High Street in Brington is particularly badly positioned since the completion of Phase 1 of Hill Place with all houses now occupied. It was decided to enquire if, and how we can go about this, and the possible use of LHI funding for this purpose.
Action: Cllr. Innes

16/93 Footpaths:

Cllr. Naples is continuing working on the map.

16/94 Brook in Molesworth & Flood Risk:

Cllr. Littleboy has been asked to remind all riparian owners of the need for timeliness in clearing the brook with the onset of inclement weather conditions. Situation will continue to be monitored.

Action: V. Littleboy

The head of Brington School has asked if Cllr. Littleboy would meet to discuss the flooding on the school playground and particularly the effect it has on completely flooding the access pathway of St. Leonards Pre School. A meeting has been agreed for 3rd November.

Action: Cllr. Littleboy

16/95 CIL, Parish Plan, Neighbourhood Plan:

Discussion on Neighbourhood Plan to be added to next Agenda.

The Parish Plan Update presentation on 17th September had been a success and a list of issues mentioned to Cllrs. has been drawn up to help the steering group when devising the new questionnaire.

9 residents had put their names forward as interested in being part of the steering group and the Parish Plan process.

The costs of producing the 2011 Parish plan need to be confirmed in order to help with looking into funding required to carry out the update.

Before moving away Cllr. Kirkpatrick had made enquiries to the Village Matters Fund as to whether they could offer any financial help. Mr. Burn responded that following a meeting with the Village Matters Committee it had been decided that any funding would not be an appropriate move but they were willing to help with printing.

The Parish Plan Update Steering Group needs to be formed and dependent on confirmation the venue could be booked all interested people would be asked to come along to a meeting in the School at 3pm on 7th January 2017 in order that this can be done.

Action: V. Littleboy & Cllr. Innes

- 16/96 Risk Assessment Register:**
Cllr. Foulds reported that it was still in progress.
Action: Cllr. Foulds.
- 16/97 Transparency Funding:**
Further research into devices would be carried out and discussed at the next meeting.
Action: V. Littleboy.
- 16/98 Finance:**
- i) Bank Reconciliation for period ending 30th September, 2016 was circulated, agreed and signed.
- ii) Approval of payments to be made - proposed by Cllr. Foulds and seconded by Cllr. Innes. as follows:
- £120.00 - PKF Littlejohn - Annual Audit fee. Chq. 737
 - £2.40 - R. Mimiene - expenses from August 2016. Chq. 739
- Pending receipt of invoices:*
- £25.00 - Brington School - hire for Parish Plan Presentation. Chq. 740
 - £25.00 - Brington School - hire PC meeting. Chq. 741
- Action: Cllr. Naples.*
- 16/99 Precept :**
Due to the time required to give this proper consideration it was proposed an extraordinary meeting be held on 17th November, 2016. All in agreement.
- 16/100 Clerk Vacancy Advertising:**
As no candidates had come forward it was decided to re-submit to Village Matters, broaden the area of advertising to CAPALC and to extend the closing date to 31st January, 2017.
Action: V. Littleboy.
- 16/101 Councillors Portfolios:**
Cllr. Hutchison agreed to take on the Publicity role.
- 16/102 Website, Grapevine and Publicity:**
Cllr. Littleboy has been updating the website regularly in the hope of creating 'traffic' to bring the site up in searches. Consideration of paying for a site was mentioned but nothing decided until further research could be done into options.
Action: V. Littleboy.
- 16/103 2017 Proposed Meeting dates and venues:**
A list of suggested dates was circulated and approved. Bookings to be made and confirmed.
Action: V. Littleboy.
- 16/104 Any Other Business:**
There was none.
- 16/105 Date of Next Meeting: Thursday 8th December, 2016, 6.45pm in Brington School.**

There being no other business the meeting closed at 9:02p.m

Vanessa Littleboy. These minutes are considered draft until approved at the next Parish Council meeting.